

Supervision Policy



Aim

To ensure a safe, respectful and happy atmosphere at school at all times.

General

Children should not be left unattended.

In the classroom

If for any reason the teacher has to leave the class, arrangements must be made for the supervision of the children.

Before school

- The children who attend the Clwb Gofal from 8:10 and the Clwb Brecwast between 8:30-8:50 and are supervised in the hall by the staff appointed to work in these clubs.
- Children are not allowed to leave the Neuadd without permission.
- There is always a supervisor present in the Neuadd.
- Parents are encouraged not to bring their children to school before 8:50 in the morning, unless they attend the Clwb Brecwast or Clwb Gofal.
- From 8:50 onwards, the teachers and assistants are responsible for the pupils in classrooms.

Playtime

- Teachers and assistants are on duty during playtimes, following a set timetable which is reviewed annually and then as required.
- Staff will go from the playground/field supervising, chatting and playing with the pupils.
- It is the responsibility of the class teachers to ensure that all their pupils are out at playtime.
- If the weather is unfavourable, the pupils will remain in their classes and the persons on duty will supervise.
- Individuals from outside the school can not roam the school grounds, unless they have an arrangement to do so.

Lunch time

- There are supervisors on the playground/field at lunchtime, who go out with the children.
- If the weather is unfavourable, pupils will be supervised in their classes.
- Supervisors will report back to the head teacher if any problem arises and a who will respond as required.
- Individuals from outside the school can not roam the school grounds, unless they have an arrangement to do so.

After school

- Reception- Year 2 pupils will be transferred to a responsible adult by their teacher or assistant, through the side entrance.

- Year 3-6 pupils will be escorted to the gate by the roadside by their teacher or assistant.
- By arrangement some Reception- Year 2 pupils will walk with older siblings down to the gate with the older children at 3:15.
- Everyone is expected to walk neatly and sensibly, following the school rules, when leaving.
- Following transferring pupils to their parents/guardians, teachers and assistants are not responsible.
- If the parents of Year 3-6 pupils are happy for their child to walk home alone, this should be pre-arranged.

Adoption: Autumn Term 2013

Revised: Annually- Autumn Term

Chair of Governors:

Gwenllian Hughes

Date:

11/12/24

